



THE ROYAL PORTFOLIO
LA RESIDENCE

THE VINEYARD VENUE

Conferences

2023

The Vineyard Venue is an intimate private event space at La Residence that can accommodate up to 30 guests (minimum of 10).

This magnificent and opulently decorated venue includes artwork by Pierre Carl Vermeulen and Ayanda Mabula, and overlooks plum and peach orchards as well as the Wemmershoek mountains from the wrap-around veranda.

The Vineyard Venue is ideal for birthday celebrations, afternoon teas, private lunches and dinners, baby showers, corporate events and intimate weddings.



Specifications and Features

- The Vineyard Venue Room is 915ft² (veranda is 270ft²)
- Grass reception area can accommodate a stretch tent or marquee of up to 10m x 12m
- Tile flooring with Persian carpets
- Service kitchen
- Unisex toilet facilities - 3 bathrooms
- Fully air-conditioned
- Dimmable lights
- High-speed Wi-Fi
- 65" UHD LCD TV on mobile stand
- Integrated sound system with Bluetooth and auxiliary connectivity
- Blackout roller blinds



Half-Day Session

R995 PER PERSON PER SESSION

MORNING SESSION: 08h00 - 12h00

MEETING ROOM

Includes:

- Meeting room hire and set-up per person
- Stationery – pen and pad
- Fresh flowers
- 65” UHD LCD TV on mobile stand
- Flip-chart and markers
- Wi-Fi
- Air-conditioning

CATERING

Arrival

Filter coffee and tea with continental breakfast refreshments

Table Snacks

Water and mints

Morning Break

Filter coffee and tea with continental breakfast refreshments

Light Lunch

Choice of plated or buffet style

AFTERNOON SESSION: 13h00 – 17h00

MEETING ROOM

Includes:

- Meeting room hire and set-up per person
- Stationery – pen and pad
- Fresh flowers
- 65” UHD LCD TV on mobile stand
- Flip-chart and markers
- Wi-Fi
- Air-conditioning

CATERING

Arrival

Filter coffee and tea with light refreshments

Table Snacks

Water and mints

Afternoon Break

Filter coffee and tea with light afternoon refreshments

Light Lunch

Choice of plated or buffet style

Full-Day Session

R1450 PER PERSON PER DAY

MEETING ROOM

Meeting room hire and set-up per person, including;

- Stationery – pen and pad
- Fresh flowers
- 65” UHD LCD TV on mobile stand
- Flip-chart and markers
- Wi-Fi
- Air-conditioning

CATERING

Arrival

Filter coffee and tea with continental breakfast refreshments

Morning Break

Filter coffee and tea with light refreshments

Light Lunch

Choice of plated or buffet style

Afternoon Break

Filter coffee and tea with a light afternoon snack



Seating Configurations

U-SHAPED



THEATRE



CLASS ROOM



BOARDROOM



Cocktail and Canapé Experience

Make full use of the exceptional setting and book a cocktail and canapé experience at a beautiful location on the estate to end the day.



Additional

- Service fee of 12% of package rate not included
- Beverages (soft drinks, wine, spirits, juices) not included
- Available at an additional charge:
 - Speakerphone
 - Tablecloths
 - Microphone for PA system
 - Kosher/Halal/Vegan meal options
 - Dry snacks during sessions

We offer preferential room rates at La Residence to confirmed private dining/event bookings. Kindly speak to our reservations team at reservations@trp.travel for details.

Please note, our preferential rates apply to guests booking accommodation ancillary to private functions at **The Vineyard Venue** only and not to standard accommodation or itinerary bookings.

Cancellation Policy

Final numbers to be confirmed 48 hours before the event; any changes within 48 hours of the event will be charged in full.

Cancellation fees:

- Should you cancel more than 4 weeks out after deposit / pre-payment has been made, 10% of the pre-payment amount fee will be charged and the balance refunded, OR the full amount can be used for a future booking
- 25% of pre-paid amount if cancelled 4 weeks prior to event with balance to be used towards a future booking, OR refunded to guests
- 50% of pre-paid amount if cancelled 3 week prior to event with the balance to be used towards a future booking, OR refunded to guests
- 100% of pre-paid amount if cancelled 2 weeks or less prior to event





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Should you have any queries or questions, please do not hesitate to contact us and we will be happy to arrange a tour of the hotel and its facilities.

Warm wishes,

THE ROYAL PORTFOLIO EVENTS TEAM

www.theroyalportfolio.com | events@trp.travel

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